

*Herein contained is the*

**Constitution of the Interfraternity Council,**

Ratified and enacted this 25th day of April, 2012.  
Amended October 22, 2014

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## **PREAMBLE**

In order to promote and perpetuate the best interest of the University of Florida and the men's social fraternities therein, to insure cooperation among said fraternities and between them and the university authorities and the community, and to cultivate those qualities of character, cooperation and scholastic achievement in all fraternity members, we do ordain and establish this Constitution of the Interfraternity Council at the University of Florida.

The Interfraternity Council does not discriminate on the basis of age, color, race, national or ethnic origin, sexual orientation, handicap in the administration of educational policies, admission policies, financial aid, occupation , or any other program or activity.

## **ARTICLE I. NAME AND PURPOSE**

### **SECTION I. NAME**

This organization shall be known as the Interfraternity Council at the University of Florida and may be referred to as IFC hereafter in this constitution.

### **SECTION II. MISSION**

We, the members of the Interfraternity Council at the University of Florida, sharing common values and fraternal ideals, strive to be gentlemen pursuing excellence in Scholarship, Leadership, and Service within the community.

### **SECTION III. PURPOSE**

It shall be the purpose of the IFC to:

- A. Preside and act as the representative central government of IFC's men's social fraternities.
- B. Organize the recruitment and new member activities of IFC's fraternities.
- C. Promote positive interfraternal achievement in scholarship, service, leadership, athletics, and any other events that may be deemed advisable for the betterment of the participants, fraternities, University, and community.
- D. Serve as liaison between the University authorities and organizations in matters of common interest.
- E. Act as the judicial body for violations of the IFC Constitution, By-Laws, and university policy that impair the Greek community

## **ARTICLE II. MEMBERSHIP**

### **SECTION I. TYPES OF MEMBERSHIP**

Social fraternities shall hold membership in the Interfraternity Council upon expressing interest in and being accepted by IFC through the process outlined in Article IX of this Constitution. Member Chapters must meet the requirements set forth in this Constitution

### **SECTION II. REQUIREMENTS OF MEMBER CHAPTERS**

- A. For a Regular Member Chapter to be considered in good standing with IFC, it must meet the following requirements:

1. New member class must achieve a 3.0 GPA, on a four-point scale, during the semester in which they undergo new member education, as calculated by the Sorority and Fraternity Affairs. If a chapter does not meet this requirement for one semester, the chapter is formally notified, and is not placed in bad standing. If a chapter does not meet this requirement for two consecutive semesters, the chapter is placed in bad standing.
2. Active membership that excludes new members must achieve a semester G.P.A of 3.00 on a four-point scale as calculated by the Sorority and Fraternity Affairs. If a chapter does not meet this requirement for one semester, the chapter is formally notified, and is not placed in bad standing. If a chapter does not meet this requirement for two consecutive semesters, the chapter is placed in bad standing.
3. The chapter must be current with all documentation required by IFC and the University of Florida.
4. The chapter must be recognized by its National/International Headquarters as well as registered as a student organization at the University of Florida.
5. The Chapter must be current with all financial obligation(s) to IFC and the University of Florida. Any chapter delinquent of financial obligation(s) after the established deadline will be subject to fines, penalties, and/or immediate suspension of IFC recognition.
6. The chapter must adhere to the IFC Constitution and By-Laws.
7. The chapter must follow all local, state, and federal laws and University of Florida policies.
8. The chapter must remain in good standing with the SCCR office at the University of Florida. If a chapter has received a status sanction, the chapter shall be placed in not in good standing as follows:
  - a. Written Reprimand: remain in good standing with IFC.
  - b. Conduct Probation (with or without restrictions): remain in good standing with IFC. If the Conduct Probation duration is extended by SCCR due to failure to complete or comply with sanctions, the chapter shall be placed not in good standing with IFC for the remainder of the Conduct Probation.
    - a. To fully comply with sanctions, a chapter may not be found responsible for a separate violation that results in a conduct probation. In this instance, a chapter shall be placed not in good standing for the duration of the overlap of the multiple conduct probations.
  - c. Deferred Suspension: not in good standing with IFC. Once 50% of the duration of the Deferred Suspension has passed, the chapter may appeal their bad standing to the IFC Judicial Committee. A chapter may appeal a maximum of two (2) times, with a minimum of 8 academic weeks (excluding summer) separating each appeal. If the Deferred Suspension duration is extended by SCCR, the chapter shall be placed not in good standing with IFC for the remainder of the Deferred Suspension without the opportunity for further appeals, regardless of the outcome of any prior appeal.
  - d. Suspension: not in good standing with IFC.
  - e. Expulsion: not in good standing with IFC.
9. All chapters must be represented by their current Chapter President at all IFC meetings. No more than three (3) absences are allowed per semester. The Vice President of Administrative Affairs shall notify a Chapter President after his second absence. Fees and punishments for missing meetings can be found in Article III: The Presidents' Council. The Executive Board reserves the right to waive absences on a case-by-case basis.
10. The chapter must abide by Sorority and Fraternity Affairs Chapter Facility Policy for Social Sororities and Fraternities.
  - a. Chapters that fail to abide by this policy will be notified in writing and given 48 hours to return to compliance.
  - b. If that Chapter fails to comply within 48 hours, IFC will hire a vendor of its choice to return the Chapter's facility to compliance. The Chapter will incur all costs associated with this compliance.
  - c. If the Chapter complies after 48 hours and a vendor has already been hired, the Chapter will incur a \$25 cancellation fee.

- B. If a chapter does not meet the requirements in part A, the chapter will be automatically deemed not in good standing until it meets the above requirements or petitions to the IFC Judicial Committee for reinstatement to a Member Chapter in good standing.

### SECTION III. MEMBER CHAPTERS NOT IN GOOD STANDING

Member Chapters that are not in good standing will lose voting rights.

## ARTICLE III. THE PRESIDENTS' COUNCIL

### SECTION I. DUTIES AND MEMBERS OF:

The supreme legislative body of IFC shall be the Presidents' Council, which shall consist of all the Presidents of the member fraternities.

### SECTION II. VOTING

- A. Regular Member Chapters shall have one (1) vote in the Presidents' Council. In order to vote, the Regular Member must be in good standing. Associate Members will not have a vote.
- B. The default chapter Delegate to IFC will be the chapter President. If a President must have another member of his chapter represent his chapter's vote in President's Council meetings due to a consistent time conflict, he may do so with approval of the Executive Board. Otherwise, the President holds his chapter's vote in the Presidents' Council and may bring only one other member from his chapter to the Presidents' Council meetings unless prior permission is granted by the Executive Board.
- C. When the chapter President has an excusable absence, the President must send an official delegate, who must be registered with the Vice President of Administrative Affairs at least 8 hours prior to that meeting. The official delegate will then be a voting member of the Presidents' Council.
- D. If a chapter has more than three (3) absences in a semester then voting rights will be revoked through the end of the semester following the semester in which the absences occurred... The chapter will be fined \$50 per absence, after, but not including, the first three (3) absences.

### SECTION III. MEETING INFORMATION

- A. The Presidents' Council shall meet at least eight (8) times during the Fall and Spring semesters each, including joint meetings with any of the other three (3) Greek councils.
- B. Each chapter with appropriate facilities may hold a meeting at their chapter house at the request of the Executive Board. If a host is not decided for the semester's upcoming meetings, the Executive Board has the right to assign a host to any vacancies.
- C. Attire for Presidents' Council meetings is business casual (i.e. khakis with a button down or polo). A sport coat is also required for joint meetings with any of the other three (3) Greek councils.
- D. There will be a maximum of 15 minutes granted to guest speakers per meeting chosen on first-come, first-serve basis. Guest speakers must provide information that is relevant to IFC and its members. Each guest speaker will register for the meeting through the Vice President of Administrative Affairs.

### SECTION IV. QUORUM

A quorum shall be two-thirds (2/3) of the Regular Membership in good standing of the Presidents' Council.

### SECTION V. ORDER OF MEETINGS

- A. Robert's Rules of Order shall govern the procedure of all meetings of the Presidents' Council. In cases where a conflict exists between the Constitution or By-Laws and Robert's Rules of Order, the Constitution and By-Laws shall take precedence.
- B. The order of business at all regular meetings will be:
  - House Welcome** – a member of the host fraternity will provide a brief introductory welcome speech describing the history of the chapter.
  - Roll Call** – Attendance will be taken by the Vice President of Administrative Affairs.
  - Guest Speakers** – any speakers having registered with the Vice President of Administrative Affairs will present his/her information to the Presidents' Council.
  - Officers' Reports** – starting with President and ending with Vice President of Administrative Affairs, each officer will report on all issues pertaining to their position and list relevant activities since the last meeting.
  - Directors' Reports** - all Directors' will report on all issues pertaining to their position and list relevant activities since the last Presidents' Council meeting. These reports will not take place during joint council meetings.
  - Advisor's Report**- the Associate Director of Sorority and Fraternity Affairs or designee will report on issues pertaining to the IFC, Sorority and Fraternity Affairs, and the surrounding community.
  - Old Business** – motions and/or legislation that were tabled at a previous meeting.
  - Nominations / Elections (if applicable)**
  - Membership** – impeachment proceedings
  - New Business** – new motions and/or legislation to be considered by the Presidents' Council.
  - Announcements** – announcements must pertain to council, campus, or community activities
  - Adjournment**
- C. The above order of business may be changed at any time at the discretion of the President/presiding officer.

#### SECTION VI. TIE-BREAKER

The presiding officer shall cast the determining vote in the event of a tie on any motion requiring a simple majority vote.

#### SECTION VII. SPECIAL MEETING

- A. Special meeting of the Presidents' Council may be called either by the President, four (4) out of six (6) voting members of the Executive Board, or one-third (1/3) of the Presidents' Council Regular Members in good standing, provided that a 24 hour advance notice be given for the meeting.
- B. Each fraternity is required to send its President or official delegate to annual Greek Advance and any special meeting during the semester. An unexcused absence will result in a fine of \$50 per absence.

### ARTICLE IV. OFFICERS OF THE INTERFRATERNITY COUNCIL

#### SECTION I. THE EXECUTIVE BOARD

The Executive Board is the chief administrative and coordinating body of the IFC by initiating legislation, enforcing the rules of this Constitution, and establishing policies of IFC in conjunction with the Judicial Committee.

#### SECTION II. OFFICERS OF THE EXECUTIVE BOARD

The Executive Board shall consist of the following members:

1. The President, Executive Vice President, Vice President of Membership, Vice President of Operations, Vice President of Finance, and Vice President of Administrative Affairs.
2. The Associate Director of Sorority and Fraternity Affairs or a representative whom he/she may designate, who will serve as the advisor to the Executive Board.

### SECTION III. JOB DESCRIPTIONS

Job descriptions for the Executive Board officers will include, but are not limited to:

#### A. The President

1. Will preside over all Presidents' Council and Executive Board meetings.
2. Will be the official representative for the IFC.
3. Will oversee all activities of IFC.
4. Will act as a liaison with the university administration, including, but not limited to Sorority and Fraternity Affairs, Dean of Students Office, and Division of Student Affairs.
5. Will immediately communicate changes in policies and regulations from the university to the Executive Board and Presidents' Council.
6. May enter IFC into contractual agreements unless delegated to another Executive Board member.
7. Is the official spokesperson of IFC unless delegated to another Executive Board member
8. Will chair Greek Conduct Committee hearings involving an IFC chapter in the absence of the Executive Vice President.

#### B. The Executive Vice President

1. Will preside in the President's absence.
2. Will chair all Greek Conduct Committee hearings involving an IFC chapter.
3. Will chair the IFC Judicial Committee.
4. Will train and educate fraternity Presidents, Social Chairmen, and Risk Managers on the risk management policies outlined by the this Constitution and the University of Florida Student Code of Conduct.
5. Will train and educate fraternity Presidents, Social Chairmen and Risk Managers annually on Alcohol Education.
6. Will notify Presidents' Council of information relating to university and state regulations and any changes to their policies or regulations.
7. Will serve as the Co-Chair on the Activities Review Board
8. Shall annually review the Constitution and By-Laws and recommend revisions for the approval of the Presidents' Council.

#### C. The Vice President of Membership

1. Will preside over all IFC recruitment activities.
2. Will be responsible for the training of chapter Recruitment Chairmen.
3. Will coordinate all recruitment publications.
4. Will work in conjunction with the Vice President of Operations for New Member Education.
5. Will select, supervise, and train the Assistant Membership Vice President(s).
6. Will coordinate at least one (1) summer recruitment event.

#### D. The Vice President of Operations

1. Will preside in the absence of both the President and the Executive Vice President.
2. Will oversee the following IFC Directors:
  - a. Educational Programming
  - b. Information Technology
  - c. Intramurals
  - d. Multicultural Affairs
  - e. Public Relations

- f. Scholarship
    - g. Service
    - h. Special Projects
    - i. Sponsorships
  - 3. Will be responsible for the training of all Directors and Assistant Directors.
  - 4. Will provide updates to the Presidents' Council at all IFC meetings.
  - 5. Will be in charge of organizing all IFC programs and events.
- E. The Vice President of Finance
  - 1. Will preside over all billing and fining of fraternities.
  - 2. Will preside over all IFC financial matters.
  - 3. Will prepare a budget each semester.
  - 4. Will select, supervise, and train the Assistant(s) Vice President of Finance
- F. The Vice President of Administrative Affairs
  - 1. Will collect fraternity rolls.
  - 2. Will record attendance and take minutes at all Presidents' Council and Executive Board meetings.
  - 3. Will keep contact lists current and handle all office correspondence and supplies.
  - 4. Will prepare agendas for all meetings.
  - 5. Will be responsible for determining appropriate guest speakers to the Presidents' Council.

#### SECTION IV. REMOVAL

- A. Any officer of IFC may be removed from his office by a two-thirds (2/3) vote of the Regular Membership in good standing of the Presidents' Council. To initiate a vote for removing an Executive Board member from office, the chapter President from a Regular Member in good standing must voice his intentions to the Executive Board prior to the vote. The vote will then be brought up during New Business at the Presidents' Council meeting.
- B. Any officer of IFC may be removed from his office by a simple majority vote of the Executive Board officers, not including the officer currently in question.

#### SECTION V. VACATED OFFICES

- A. In the event that an officer is removed or resigns from his office, nominations will be taken until the next meeting of the Presidents' Council; election proceedings will follow those outlined by this Constitution in Article V, Section IV
  - 1. An interim officer may be appointed by the President (Pending a simple majority vote of the Executive Board members not including the President) until the election takes place.
  - 2. If the office of President is vacated mid-term, the Executive Vice President will assume the duties of that office until a special election can be held at the next Presidents' Council meeting.

At that special election, if a chapter President wishes to run for the open position, he may do so, as long as he steps down from as President of his chapter, should he win the election.

### ARTICLE V. NOMINATIONS AND ELECTIONS: QUALIFICATIONS

#### SECTION I. GENERAL REQUIREMENTS AND ELIGIBILITY

All candidates for elected positions in IFC must be an active member in good standing with his respective fraternity for a minimum period of one (1) year, with the exception of the office for President. All Executive Board officers must be undergraduate or graduate members of an IFC Regular Member Chapter during both semesters of their terms (with strong intention of fulfilling his entire term) and not serving as a chapter President during their terms. Candidates for the office of the President must have been an active member in good standing with his Member Chapter for

a minimum period of two (2) years. The President and Vice President of Membership shall be required to either be enrolled as a full- or part-time student or be residing in the Gainesville area during the entire summer.

## SECTION II. ACADEMIC REQUIREMENTS

All IFC Executive Officers and Directors must have a minimum cumulative GPA of 2.5 and be full-time students during the school year as defined by their colleges, excluding summer. Any officer(s) not attaining this requirement shall automatically be removed from office and another election shall be held.

## SECTION III. REGULATIONS OF CANDIDATES

All candidates for elected positions in IFC are subject to all academic and conduct regulations of the University of Florida.

# ARTICLE VI. NOMINATIONS AND ELECTIONS: PROCEDURES

## SECTION I: ELECTION DATE

Elections will be held annually at a special meeting (Elections) in November. The exact date of Elections will be set by the Executive Board. Candidates not in good standing must be notified two (2) weeks before Elections that they must rectify the situation in one (1) week in order to run for a position or vote.

## SECTION II: PRE-APPROVED NOMINATIONS

- A. Nominations will open at the IFC meeting prior to the election and will close during that meeting.
- B. Nomination procedures require any individual wishing to run for an office to provide verbal notification to the Vice President of Administrative Affairs. Nominations will be accepted from any Regular Member in good standing of the Presidents' Council. No Presidents' Council member may nominate himself. Such notifications will include the candidates name and position for which they are running. A second will not be required on nominations. The nomination must only specify the highest office for which the candidate plans to run. The candidate will be informed of the nomination and must accept the nomination at the meeting, or if he is not present, the Vice President of Administrative Affairs must notify him in writing within 24 hours. The nominee has 24 hours to accept in writing.
- C. At the close of nominations and prior to Elections, the Vice President of Administrative Affairs will distribute a complete list of all candidates and the positions for which they are running.

## SECTION III: ELECTION DAY NOMINATIONS

On the day of elections, the Vice President of Administrative Affairs will read off the current candidates' names and the positions for which they plan to run. The President will then open the floor to nominations for candidates wishing to run for each position. Nominations will be accepted from any member of the Presidents' Council and a second is required. No Presidents' Council member may nominate himself. The Candidate must accept the nomination in order to run. Candidates being nominated on election day may only run for the position for which they are nominated.

## SECTION IV: ELECTION PROCEDURES



- A. Order of elections, speeches, pros, questions, and debates will be determined starting with the candidate whose last name is closest to the beginning of the English alphabet.
- B. The election for positions will take place in the following order:
  - 1. President
  - 2. Executive Vice President
  - 3. Vice President of Membership
  - 4. Vice President of Operations
  - 5. Vice President of Finance
  - 6. Vice President of Administrative Affairs
- C. The order of election procedures for each candidate shall be as follows:
  - 1. Three (3) minute speeches, except for President, who will provide a five (5) minute speech
  - 2. Questions
  - 3. Two (2) pros
- D. Questions will take place after the speeches for each office and will run for a maximum of ten (10) minutes or until questions run out. Delegates will turn in questions to be asked to all candidates to the Vice President of Administrative Affairs. The President will choose and read questions verbatim, and at his discretion, he may remove frivolous questions. When time elapses, all candidates must be given the opportunity to respond to the last question asked.
- E. Each pro for a candidate will be limited to 60 seconds.
- F. All positions will require a simple majority of the votes cast to declare a winner.
- G. An Abstention will count as a vote for the majority decision and its number included in the total vote count. A “no vote” is a vote for no candidate, and its number is not included in the total vote count. Only Regular Members in good standing may vote.
- H. Each chapter will hold one vote for each election. In the event that the current chapter President/delegate cannot attend elections, he may send an appointed proxy from his chapter in his place.
- I. Voting by absentee ballot is not allowed unless a qualified proxy is approved by the Vice President of Administrative Affairs prior to the beginning of the meeting.
- J. Voting will be conducted by secret ballot. Each voting member will receive a ballot and then will submit his vote to the Vice President of Administrative Affairs in chapter roll call order. The President, alongside the Associate Director of Sorority and Fraternity Affairs or designee, will then read the votes aloud, and the Vice President of Administrative Affairs will tally them. In the event that the President or Vice President of Administrative Affairs is running in an Election at the time, any other member of the Executive Board may carry out their duties.
- K. If there is only one candidate running for a position, he will require a vote of confidence that requires a simple majority.
- L. The Vice President of Administrative Affairs will be responsible for keeping time during elections for speeches and pros. If the Vice President of Administrative Affairs is running in an election, any other Executive Board member may carry out his duties.
- M. The following are procedures for elections with only two (2) candidates: in the event that the two candidates receive the same number of votes, a second round of questions will take place followed by a second round of voting. If after the second round of voting the candidates still receive the same number of votes, the Executive Board, not including the President, will determine the winner by a simple majority vote.
- N. The following are procedures for elections with more than two (2) candidates: after the first round, the two (2) candidates with the most votes will continue, unless there are already enough votes for one (1) candidate to be declared victor. In the event that one (1) or more candidates are tied for second place a second round of questions will take place followed by a second round of voting. If after the second round of voting the candidates still receive the same number of votes, the Executive Board, not including the President, will determine the winner by a simple majority vote...
- O. “Drop downs” may take place throughout the election process. “Dropping down” occurs when a losing candidate from a previous election runs for a still contested office.

## ARTICLE VII. JUDICIAL POLICY AND PROCEDURES

### SECTION I. UNIVERSITY JUDICIAL PROCEDURES

- A. All chapter violations of the Student Conduct Code will be managed by the Dean of Students Office and Sorority & Fraternity Affairs, as outlined by the Greek Conduct Process *described in the Greek Conduct Handbook*.
- B. It is the Director of Student Conduct and Conflict Resolution's responsibility to enforce any penalties or sanctions set forth by the Greek Conduct Committee that is approved by the Dean of Students. The policies set forth by Sorority and Fraternity Affairs shall be the default rules governing IFC.

### SECTION II. IFC JUDICIAL COMMITTEE

- A. Purpose  
To maintain, regulate, and enforce the Constitution and By-Laws of IFC, the Student Conduct Code, as well as agreements made by the Presidents' Council.
- B. Members--The IFC Judicial Committee will consist of:
  1. The Executive Vice President who shall chair the committee except in cases where his fraternity is involved in which case a temporary replacement shall be appointed by the IFC President. The person must be an IFC Executive Officer, unless ratified by three-fourths (3/4) of the Presidents' Council.
  2. Four (4) IFC Presidents will make up the remainder of the Judicial Committee. The four (4) Presidents will be chosen randomly by the IFC President excluding the chapter involved. The IFC President may remove a President from the random selection process to prevent severely biased participants. Each eligible chapter will participate on the Judicial Committee before a chapter participates twice.
  3. The IFC Advisor from the Sorority and Fraternity Affairs Office will serve as a non-voting advisor to the IFC Judicial Committee.
- C. Initial Procedures
  1. In the event that a fraternity does not meet the requirements set forth in this Constitution and By-Laws, commits actions that violate the Student Conduct Code, or does not comply with any agreements or guidelines passed by IFC or the Presidents' Council, the IFC President, Executive Vice President, and IFC Advisor from the Sorority and Fraternity Affairs Office will meet to review the alleged violation(s).
  2. After reviewing the alleged violation(s), the IFC President, Executive Vice President and IFC Advisor from the Sorority and Fraternity Affairs Office have the right to dismiss the incident or charge the Member Chapter with the appropriate violations(s). The chapter will then be formally notified of any resulting hearing.
- D. Procedures
  1. If a Member Chapter is charged by the IFC, then the IFC President, Executive Vice President, and IFC Advisor from the Sorority and Fraternity Affairs Office will meet with the President or representative of the accused fraternity to discuss the charges.
  2. The Judicial Committee shall then convene to review the charges and hear the case.
  3. Upon hearing all sides of the case, the Judicial Committee shall determine one of the following:
    - i. Upholding of the original sanction
    - ii. Dismiss Member Chapter.
    - iii. Mediation between the Member Chapter or Member Chapters involved and the Judicial Committee.
    - iv. Enforcement of standards which can result in action being taken. This can include but is not limited to:
      1. Financial penalties

2. Recruitment, social, and/or activity restrictions (i.e. Intramurals and Philanthropy)
  3. Place in bad standing within the IFC
  4. Suspension from the IFC
  5. Written reprimand
  6. Educational sanctions
  7. Recommendation to National Headquarters for suspension or revocation of charter.
  8. Community Service
- E. Judicial Committee Voting  
The four (4) Judicial Committee members will vote on appropriate sanctions, if necessary. The Executive Vice President will only vote in case of a tie. A unanimous vote by the Judicial Committee shall be necessary to pass a penalty of suspension of a chapter. In this case, the decision must be presented to the Presidents' Council and approved by a two-thirds (2/3) majority vote. All other decisions shall be based upon a simple majority vote of the Judicial Committee.
- F. Notification to the Accused  
After the IFC Judicial Committee convenes, the Executive Vice President shall notify the President(s) of the fraternity or fraternities involved in writing as to the decision and possible sanctions within three (3) business days.
- G. Appeals  
The accused Member Chapter has five (5) business days from the date of notification of the decision of the Judicial Committee to submit a written appeal to the appeal board which will be the IFC Executive Board, not including the Executive Vice President. The IFC Advisor will serve as an advisor to the IFC Executive Board during appeal discussions. The basis of this appeal shall be based solely on new evidence, concerns over procedure, or unjust sanctioning. These members will review the member's appeal and has the power to uphold, amend, or cancel the charges and sanctions.
- H. Non-Compliance Clause  
In the case that the fraternity does not comply with the penalties in the time period agreed upon by the Judicial Committee, the committee has the right to reconvene and determine, if needed, additional sanctions.

## **ARTICLE VIII. FINANCES**

### **SECTION I. BUDGET**

- A. The Vice President of Finance will prepare an operating budget for the upcoming calendar year. The budget shall include all incoming revenue and detailed descriptions of expenditures.
- B. The budget will be submitted for approval before the Presidents' Council at the second meeting of the Spring semester. It will require a two-thirds (2/3) affirmative vote.

### **SECTION II. DUES**

- A. Dues will be set at the last meeting of the Fall semester for the following calendar year with a two-thirds (2/3) affirmative vote of the Presidents' Council.
- B. The Vice President of Finance will provide individual invoices to each organization at the beginning of every semester. This invoice will reflect rates for membership and new members from the previous semester.
- C. Payments will be due by the date set by the Vice President of Finance. The early discount date and rate will be decided by the Executive Board at the end of the previous semester.
- D. All dues not received by the date decided by the Vice President of Finance will incur a standard five (5) percent late fee, plus a one (1) percent fine for each following day. (e.g., first day late will pay 6 percent, second day will pay 7 percent and so forth)

- E. In the event that dues are not paid in full by the due date, the chapter will be considered “Not in Good Standing”. These penalties will be lifted when the dues are paid.
- F. No additional mandatory assessments may be levied on the chapters unless passed by a two-thirds (2/3) vote of the Presidents’ Council.

**SECTION III. EXPENDITURES**

All expenditures that fall under a line item in the original budget will be reimbursed in full with receipt.

**ARTICLE IX. EXPANSION POLICY**

**SECTION I. DEFAULT POLICY**

IFC will adhere to the policies set forth in Sorority and Fraternity Affairs Policy on Expansion for Social Sororities and Fraternities.

**SECTION II. IFC CHAPTER RECOGNITION**

- A. As soon as the colony has the recognition from its National/International organization as an officially chartered chapter, it must petition the IFC for full membership. All stated requirements must be met to receive recognition from the IFC.
- B. The colony must write a letter to the IFC Executive Vice President and the Associate Director of Sorority and Fraternity Affairs outlining why the group should be considered for full membership.
- C. If approved, a recommendation for chartering will be brought to the IFC Presidents’ Council for approval by a two-thirds (2/3) majority vote.
- D. If approved by the Presidents’ Council, the final decision to provide an invitation for full membership to the organization lies with the President of the University of Florida. Full membership is contingent on institutional recognition.

**ARTICLE X. CONSTITUTION**

**SECTION I. DISTRIBUTION**

The IFC Constitution should be distributed to the Presidents’ Council, Executive Board, and IFC Directors at the first Presidents’ Council meeting of each semester and after each amendment thereafter.

**SECTION II. AMENDMENTS**

This Constitution may be amended or additions made by a two-thirds (2/3) approval vote by Regular Member Chapters in good standing of the Presidents’ Council. The Presidents’ Council must be notified of the proposed amendments or additions to this Constitution two (2) weeks prior to the date in which the vote will take place. All propositions and voting for amendments or additions to this Constitution must be held at regular IFC meetings.

<b>APPENDIX I.</b>	<b>BY-LAWS</b>
<b>APPENDIX II.</b>	<b>ARB CONSTITUTION</b>
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